

Alderton Parish Council

Parish Clerk and RFO: Cathie Bridges

Email: aldertonpc@gmail.com www.aldertonparishcouncil.org.uk

To all Members of Alderton Parish Council,

Councillors are hereby summoned to attend a meeting of Alderton Parish Council to be held on **Tuesday 21 May 2024** in **Alderton Village Hall** commencing at **7.00pm** for the transaction of business on the following agenda.

Signed



Cathie Bridges

Parish Clerk and Responsible Financial Officer

Email: aldertonpc@gmail.com

16 May 2024

AGENDA

- To accept apologies for absence and confirm the meeting is quorate**
- To Elect a Chairman and Vice-Chair for 2024-25 and signing of acceptance of Office forms**
- To receive Declarations of interest for items on the agenda below** including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations)
Councillors will be reminded to update their Register of Interests Form, as requested by Tewksbury Borough Council
- To receive comments from members of the public** - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting
- To confirm and sign the minutes of the Parish Council meeting held on 16 April 2024** circulated prior to meeting
- To confirm and sign the minutes of the Annual Parish Council Meeting held on 7th May 2023 and agree actions on matters arising from this meeting.**
- To receive the County and Borough Councillors' reports**
- To receive an update on maintenance of Parish Council Assets:**
 - Benches
 - Speed Sign (VAS)
 - Review the repair quotes for the old village shop and agree actions
 - Painting the external cladding of the changing facilities
 - Parish notice boards
- To discuss planning application and agree actions**

Reference	Location	Description
a. 22/00624/OUT	Land east of St Margarets Drive, Alderton	Outline Planning application for the demolition of 16 St Margaret's Drive and the erection of up to 55 dwellings, associated infrastructure, landscape and biodiversity enhancements, all matters reserved except for access to St Margarets Drive
b. 22/00998/FUL	Land Behind 52-74 Willow Bank Road Alderton	Full planning application for the erection of 48 dwellings with associated infrastructure and amenities along with demolition of an existing dwelling on land to the west of Willow Bank Road, Alderton
c. 23/00204/FUL	Land at Dibden lane, Alderton	Proposed rural exception site comprising 26 affordable homes and associated works
d. 23/00720/FUL	Land Adjacent To 22 St Margarets Road Alderton	Proposed dwelling and altered access
e. 24/00191/CLP	9B Beckford Road Alderton	The construction of a dormer extension on the rear roof slope of the property
f. 24/00234/FUL	Alley Cottage, Beckford Road	Extend height of front dormer and alterations

Members of the public are welcome to attend.

This document can be viewed on www.aldertonparishcouncil.org.uk

g. 24/00278/FUL	Lower Stanley Farm Gretton Fields Gretton	Erection of a two storey extension to the northern elevation, erection of a porch to the east elevation and installation of solar panels to the southern roofsope. Installation of an air source heat pump, proposed walling and alterations to the fenestration.
h. 24/00393/OUT	Part Parcels 6318 And 6536 Beckford Road Alderton	Outline planning application with all matters reserved (except for access from Franklin Road) for up to 35 dwellings, including affordable housing, allotments and associated infrastructure

10. Finances – documents circulated prior to meeting

1. To record income received up to 30 April 2024 and approve the May 2024 Payment List
2. To approve bank reconciliation
3. To receive the budget monitoring report
4. To consider expenditure items for S106 and CIL monies and agree actions

11. To note that the Internal Audit for 2023/24 has taken place and to receive and discuss the internal auditor report and to agree to undertake the recommendations made

12. To approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return 2023-24 for external Auditors, PKF Littlejohn

13. To review and approve the Accounting Statements (Section2) of the Annual Governance and Accountability Return 2022-23 for external auditors PKF Littlejohn

14. To confirm dates for the exercise of public rights as Monday 3rd June 2024 to Friday 12th July 2024

15. To review and approve the council insurance renewal policy for 2024-25

16. To confirm committee, sub-committee and representatives

1. Planning committee
2. Allotment representative
3. Playing Field representative
4. Village Hall representative

17. To agree or note Highways Matters

1. Flooding in the village and agree actions

18. To agree or note Allotments Matters

1. Matters arising
2. Concerns raised over installation of new gate accessing the allotment site directly from residential property

19. To agree or note matters relating to the Playing Field and Changing Facility

1. Matter arising
2. Play area inspections
3. RoSPA inspection report
4. To agree use of playing field by Ashton 88 FC for the 24/25 season
5. Report of dog fouling in play area from TBC environmental health

20. To receive an update on the community consultation for Section 106 and CIL priorities and agree actions

21. To receive an update on the Community Right to Bid submission and agree actions

22. To receive an update on the Tewkesbury Garden Communities meeting and agree any actions

23. To review and approve the following documents:

1. Standing Orders
2. Financial Regulations

24. To note agenda items for next meeting 18 June

END OF AGENDA

Date of Next Meeting: 18 Jun

2024 Meetings: 18 Jun, 16 Jul, 20 Aug, 17 Sept, 15 Oct, 19 Nov, 17 Dec

Members of the public are welcome to attend.

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